



# ST PIRAN'S

Inspiring Confidence



## VACANCY INFORMATION PACK

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## SCHOOL NURSE





Thank you for your interest in joining our staff at St Piran's.

The School is a vibrant, happy, and successful co-educational preparatory school for boys and girls aged 2 to 11. Every child is a valued member of the school community, and we provide them with the support, encouragement, and opportunities to tackle personal obstacles, achieve high standards, and fulfil their true potential.

We recognise that our staff are our greatest asset, and you would be joining a warm, welcoming and high-performing community focused on the best outcomes for our children.

In return for your hard work and commitment, we can offer outstanding resources, ongoing CPD opportunities and a supportive working environment in a school with a track record of excellence and the vision to succeed in the future.

*Sebastian Sales*

HEADMASTER





St Piran's can trace its origins to 1805 when pupils, including Benjamin Disraeli, the future Prime Minister, received their early education at a small Blackheath school called Eliot Place.

The school moved to its present site in 1872 while Thomas Nunns was the Headmaster, to gain from the better air and the space to play sports. Plenty of space was essential for the sons of the gentry and aspiring gentry! Cordwalles School was born and remained a successful boys' boarding school for the next 47 years.

In 1919, Major Vernon Seymour Bryant became Headmaster. He was born in Truro, Cornwall, and after being educated in Exeter and then Downing College, Cambridge, he became an assistant master at Wellington. He bought Cordwalles School for £7,700, and the Year Book of 1920 read, "Cordwalles is no more! Long live St. Piran's!" as Major Bryant bestowed on his school the name of the Patron Saint of Cornwall. His philosophy: "Boys will be able to become good craftsmen in workshops, libraries and field. Young boys can be set to work with heavy machinery, which will excite the imagination and create the scientific sense."

Twenty-three boys started in 1920 at St. Piran's, and by 1921, there were 65 on the books paying 50 guineas

each per term. In 1972, the school became an educational trust with a Board of Governors and about 180 boys. Many additions were made to the building in the seventies, including an outdoor swimming pool, an assembly hall, a new gymnasium, a library and a science laboratory.

In 1993, the school became fully co-educational, accepting boys and girls ages three to thirteen. After 188 years of boarding, St. Piran's ended boarding and adapted to the demands of the local market, becoming a local school meeting local needs. Further developments under Andrew Blumer included the building of the St. Piran's Centre, which provided outstanding swimming, dance, and sports facilities for the pupils.

The school continued to grow under Jonathan Carroll's headship from 2001 to 2019, with, amongst other things, a new reception building, the development of our all-weather pitch, and the end of schooling to age 13.

St Piran's, now with Sebastian Sales at the helm, remains a highly successful and respected Independent Preparatory School. Pupil numbers are higher than ever, with over 400 children attending the school.





Our educational philosophy revolves around the symbiotic relationship of head, heart, and hand. At our school, we embody this as Motivation, Engagement, and Thinking. When pupils are driven by passion (Heart) for a subject, their active involvement (Hand) increases, fostering deeper analytical thinking (Head).



St Piran's is a thriving, independent, co-educational nursery and prep school for children aged 2 to 11. Our dedication lies in fostering a nurturing atmosphere where everyone thrives.

We strive:

- to embody **kindness** - extending friendship, generosity, hope, love, and gratitude
- to uphold **respect** - demonstrating fairness, honesty, humility, trust, and discernment
- to embrace **inclusivity** - celebrating diversity, understanding democracy, faith, liberty, mindfulness, and well-being

Our school provides a nurturing atmosphere filled with warmth and friendliness, dedicated to fostering growth from the earliest stages of childhood. Our curriculum is designed to captivate young minds with engaging activities, ensuring an enriching experience. With small class sizes, our devoted teachers are able to provide individualised attention, nurturing each child's unique strengths and discovering their talents. Beyond academic and sports pursuits, we empower pupils to embrace challenges, whether it's leading vibrant show-and-tell sessions in Reception or participating in lively debates and school productions. We believe in cultivating well-rounded children who thrive in diverse situations.

The School is set on expansive grounds, with superb on-site facilities in Maidenhead, Berkshire:

Our facilities include:

- Indoor Swimming Pool
- Sports Hall
- Music Centre
- Learning Resource Centre
- Art Room
- Multi-Purpose Games Area
- Dance Studio
- Science Laboratory
- All-Weather Sports Pitch
- Design and Textile Rooms
- Children's Kitchen
- School Chapel
- Medical Room
- IT Suite
- Outdoor Classrooms





The role of the School Nurse is pivotal to the day-to-day running of St Piran's School. The School Nurse works in partnership with the Headmaster to create an environment that promotes the health and well-being of the pupils and staff. This post covers a broad field of requirements for St Piran's School, a registered charity, including the Deputy Designated Safeguarding Lead. The School Nurse provides a kind, listening, holistic service to all pupils, respecting individuality and confidentiality.

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| <b>JOB TITLE</b>                           | School Nurse   |
| <b>RESPONSIBLE TO:</b>                     | Deputy Head Pastoral   |
| <b>HOURS OF WORK:<br/>(Term-Time only)</b> | <ul style="list-style-type: none"> <li>• Wed: 07.30-17.00</li> <li>• Thurs: 07.30-17.00</li> <li>• Fri: 07.30-17.00</li> <li>• 28.5 Hours per week<br/>Term Time Only</li> </ul> |

## Role and Responsibilities:

### Medical:

- Providing healthcare to students with acute or chronic health problems
- Responding to medical emergencies within the school and providing first-aid care
- Administering medications under protocol and keeping accurate dispensing records
- Conducting health screenings and immunisation clinics
- Developing individual health plans for students with chronic illnesses and disabilities
- Being available for 'drop-in' sessions for pupils and staff and for key School events where medical/health provision may be required (e.g. sports days, marketing events)
- Promoting health and well-being through the use of health promotion, health education, screening and specific School well-being activities

### Health & Safety:

- Maintaining and reviewing online accident/injury documents, reporting patterns and concerns to the School's Senior Management
- Ensuring the school environment is safe and conducive to students' health and wellness
- To be an active member of the Health and Safety Committee and attend termly meetings
- Ensure all accidents of a serious nature are recorded in the accident reporting system
- Support and contribute to the School's responsibility for safeguarding pupils; work within the School's Health and Safety policy to ensure a safe working environment for staff, pupils and visitors
- Develop into the role of Deputy Safeguarding lead
- Ensure online daily attendance records are up to date and maintained in the event of a fire evacuation

- Monitor absenteeism and report and track concerns using the school safeguarding system
- Be proactive driver in embedding the school's wellbeing agenda

### Administration:

- Maintaining all School medical and first aid records accurately, confidentially and securely, ensuring that all staff have access to up-to-date and relevant details of pupils' medical needs with the schools agreed systems
- Update and maintain the Asthma Register and healthcare plan
- Update Autoinjectors logs and inform parents of new supplies required
- Ensuring effective administration of the Medical Room – including record-keeping; stock and supplies (including first aid kits); storage, rotation, documentation and disposal of vaccines and drugs – and being responsible for the hygiene and tidiness of the area
- Liaise with the catering department regarding any changes to student's allergies and intolerances
- Manage registration and absence reporting procedure
- Report and follow up on absence anomalies
- Prepare activities register

### Wrap Around Care:

- Inform all staff of any medical or dietary needs of pupils attending

### Financial:

- Manage the School Nurse's budget as agreed with the Bursar

### General:

- Keeping up to date with professional developments through the Royal College of Nursing and other organisations, advising the School's Senior Management accordingly
- Demonstrate a caring disposition and empathy towards young people
- Undertake other reasonable duties related to the job that may be required from time to time
- Maintain and support our Menopause champion status
- Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with pupils, parents and colleagues
- Provide cover where possible for job share role



| Person Specification and Qualifications   | Essential | Desirable |
|---|-----------|-----------|
| Recognised medical qualification equivalent to an RCN Band 6 or 7   | ✓         |           |
| Paediatric first aid qualification or equivalent  | ✓         |           |
| Knowledge and awareness of children's health issues   | ✓         |           |
| Qualified Nursing Associate or Healthcare Assistant with extensive experience   | ✓         |           |
| Experience of accident and emergency nursing and work in a school setting/with children                                 |           | ✓         |
| High-order administrative skills, including the ability to effectively manage commitments, communications and deadlines | ✓         |           |
| Evidence of commitment to continuous professional development   |           | ✓         |
| Knowledge of safeguarding issues  | ✓         |           |
| High Level of discretion safeguarding issues  | ✓         |           |
| Competency using IT systems   | ✓         |           |



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| <b>CLOSING DATE:</b>  | 06/11/2024                             |
| <b>INTERVIEW DATE:</b>  | Scheduled on the basis of applications |
| <ul style="list-style-type: none"> <li>Our Recruitment Policy and Privacy Notice is available on the School Website or via this link: <a href="#">Recruitment and Privacy Notice</a></li> <li>Please note that applications will only be accepted from candidates completing the online Application Form. A CV may be submitted to support the application form. The online Application Form is available on the School Website or via this link: <a href="#">Application Form</a></li> </ul> |  |





### Place of Work

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St Piran's School,  
Gringer Hill, Maidenhead,  
Berkshire



### Meals

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Lunch and Refreshments are  
provided free of charge when the  
kitchen is operational.



### Employee Assistance Programme

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24/7 Free day-to-day wellbeing  
support and access to an expert  
counselling service



### Welfare

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Free on-site medical care from  
qualified nursing staff, access to a  
counsellor



### Lunch break

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Paid 30 minute lunch break



### Parking

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Free on-site parking



### Welfare

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Use of the school swimming pool  
during set hours



### Leave Entitlement

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30 days' paid annual leave plus 8  
bank holidays



### Group Life Insurance

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Free group life insurance for all  
staff



### Pension

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All staff are automatically  
enrolled in the contributory  
pension scheme



### Accident Cover

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The School's insurance provides  
free personal accident cover for  
all staff



### Equality & Diversity

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An environment that values  
diversity





# ST PIRAN'S

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[www.stpirans.co.uk](http://www.stpirans.co.uk)



[Digital Prospectus](#)



[Millstone Magazine](#)

Questions? [HR-Dept@stpirans.co.uk](mailto:HR-Dept@stpirans.co.uk) | 01628 594 300 (school office)